

## Democracy Presentation Using Google Presentation

### *\*How to get to your Google Drive:*

Go to KPBSD Website <http://www.kpbsd.k12.ak.us/>

- Click Students/Parents
- Click Docs (left side of page)
- You may be asked to enter Username / Password

### *\*How to begin your presentation:*

Begin New Presentation

- One person in group creates initial presentation (will be referred to as “Owner”)
- Create > Presentation
- Choose Theme
- Rename
  - Click “Untitled Presentation”
  - Type New Name – CountryPeriod# (Example: SwedenPeriod3)
- Share with your group members AND Mr. Felchle
  - Click “Share” (upper right corner)
  - Invite People
  - Type in Email Addresses for each group member AND Mr. Felchle
  - KPBSD gmail format is [first.last@g.kpbsd.org](mailto:first.last@g.kpbsd.org)
  - Example: [ken.felchle@g.kpbsd.org](mailto:ken.felchle@g.kpbsd.org)
  - Make sure to choose “Can edit”

### *\*Your job today:*

Go to Computer Lab:

- Find your Google Drive.
- Create New Presentation (one person in group creates).
- Share the presentation with each member in your group AND Mr. Felchle – use instructions above.
- Choose Theme.
- Have each group member find the presentation in their own Google Drive.